SHERINGHAM GOLF CLUB
LADIES' COMMITTEE MEETING AT CLUBHOUSE
THURSDAY JANUARY 16th, 2025 @ 2:00PM

Janice Fulford	Captain	Pauline Craske	President
Sue Heeles	Vice Captain	Fiona Smith	Secretary
Corinne McVey	Handicap Secretary	Angie Brayshaw	Ordinary Member
Sharon Page	Treasurer	Evelyn Edwards	Ordinary Member
Anne Harris	Past Captain	Diane Milton	Ordinary Member
Lynn Massingham	Competitions Sec.		

1.0 Apologies for Absence

Anne Harris, Lynn Massingham, Pauline Craske and Diane Milton sent apologies.

2.0 Quorum

More than 50% of committee in attendance, minimum of 3 Officers

3.0 Minutes of the Previous Meeting held Thursday December 12th, 2024

Minutes were agreed as a true and accurate record and signed.

Matters Arising are:

6.3.2 Discussion about how to utilise some of the Ladies' Section surplus funds

6.6.1 Past Presidents list has been completed. The cost of the Presidents' Board at £265 including signwriting was agreed.

7.0 Guidelines to be discussed later (see 7.2)

7.1 AGM Food to be discussed later (see 8.1.1)

7.3 Job Profiles to be discussed later (see 10.1)

4.0 Correspondence

4.1 None

5.0 Health & Safety

None

6.0 Officers' Updates From:

6.1 Ladies' Captain

The Ladies' Captain had nothing to report.

6.2 Vice Captain (including Captain's Committee Meeting Report)

6.2.1 The Vice Captain's Report was read out. There were no matters arising.

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6.3 Treasurer

6.3.1

Year End summary 2024

LADIES SECTION
INCOME & EXPENDITURE STATEMENT

YEAR ENDED 31ST DECEMBER 2024

INCOME	2023 £	2024 £
Balance b/f 1st Jan	2564	2661
Competition entries	3644	3160
Autumn Meeting		212
Hole in One Fund	51	7
Eclectic entries	0	111
Invitation Day entrie	1100	0
Open Day	2550	2165
Miscellaneous	105	100
	10014	8416

EXPENDITURE	2023 £	2024 £
Competition prizes	2176	1908
Autumn Meeting	204	316
Hole in One	0	0
Open Day	779	25
Invitation Day	872	0
Charity Donations	250	150
Flowers	187	358
Stationery/Toiletries	182	145
Captains Honorarium	550	560
Catering	584	377
Presentation Day	623	670
Trophy engraving	292	136
Miscellaneous	654	574
	7353	5219
Balance c/f 31 Dec 2024	2661	3197

Mrs Sharon Page – Honorary Treasurer
Dated: 13 January 2025

Mr Roger Smith (FCA) – Auditor
Dated: 15th January 2025

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6.3.2 The Treasurer presented the Audited Annual Accounts for 2024. There is a surplus as at December 31st, 2024 of £3,197.

6.3.3 Committee Members made a number of suggestions regarding how some of the surplus could be used, leaving a sensible balance in hand.
It was agreed that the Ladies' Section should support

(a) the Juniors c. £500 – JF will speak to Ryan Pudney about the best way to do so — JF
(b) to support Amelia Williamson with expenses such as Tour Fees c.£500 — JF
(c) further discussions to be had with regard to potentially assisting Forget Me Not Golf — ALL

JF will include these proposals in an Update — JF

6.4 Handicap Secretary

6.4.1 The Handicap Secretary reported that the Pro Shop has now taken charge of inputting the ladies Tuesday competition results. After entering scores as normal the card then has to be taken to the Pro Shop and not put in the drawer.

6.5 Competition Secretary – no formal report

6.6 President/Liaison Officer

6.6.1 There have been no new members this month.

6.6.2 The list of Past Presidents has been finalised.

6.7 County Matters – no formal report

7.0 Committee Members and numbers

The roles of Handicap and Competitions Secretaries are to be merged and a nomination will be required at the AGM
A nomination will also be sought for an Ordinary Member to shadow the Treasurer. This will require one current Ordinary Member to resign.

7.1 It was suggested that Knockouts to be removed from Eileen Richardson trophy.
It was agreed that this should only include those competitions that are open to all Ladies.

7.2 Guidelines 2025

The draft Guidelines were reviewed. They are to be revised to reflect the merging of the Competitions and Handicap Secretaries roles, which have reduced duties in future years (see 8.1 below). They will be emailed to all the Committee Members for their agreement by the end of January 2025. — **JF/SH**

8.0 Forthcoming Fixtures/Events

8.1 AGM

8.1.1 It was agreed that there would not be any food offered prior to the AGM

8.1.2 The Draft Minutes for the 2024 AGM are to be emailed to all Committee Members. — FS

8.1.3 The winner and runner up of the Handicap Trophy were announced

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9.0 Suggestions (In Book or On-Line)
None

10.0 Any Other Business (AOB)

10.1 Committee members – summary of roles
Detailed Job Descriptions for each role are available in the Guidelines. These can be used when a new person is appointed.

11.0 Date of Next Meeting:
Tuesday March 11th, 2025 at 3.00pm